

CIPHR Security Manager

This one-day course is recommended for users who are responsible for managing and establishing security on the CIPHR system. The delegate may either be a Systems Manager or an IT professional, who will be responsible for supporting the HR system and managing the security elements of the CIPHR installation.

PRECONDITIONS

It is expected that the delegate will be proficient in Windows, and will have previous knowledge of CIPHR and/or have attended the CIPHR Familiarisation course.

GOALS

Delegates should complete the course with a thorough understanding of CIPHR system security

COURSE CONTENT

The CIPHR Security Manager course will enable delegates to:

- Create new users and allocate User Roles and passwords
- Create new User Roles and modify existing User Roles
- Allocate rights to User Roles to provide access to system modules.
- Understand and be able to implement the levels of Record and Field security which can be assigned to User Roles.
- Create and implement new Field and Record Groups
- Create new Intranet Users and allocate Intranet User Roles and passwords

Please note that the training will be conducted on the latest version of the product. If any differences exist between this and previous versions, these will be highlighted by the trainer.

This outline represents the topics which are usually covered on this event. The actual course work may be adjusted to suit the individual needs of the delegates.

TRAINING

TO REGISTER...

To register for this course or if you would like more information about this and other courses, please contact the training centre



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