

Ciphr Net 2009 - Windows Internet Explorer

http://localhost/CiphrNet/default.asp?PageName=Main.asp

File Edit View Favorites Tools Help

Ciphr Net 2009

Computers In Personnel

Personal Details Richard Adam

► Organisation

▼ Employee Details

- Personal Details
- Equal Opportunities
- Contact Details
- Bank Details
- Employment Details
- Time Off
- Job and Pay
- Allowances
- Payments
- Expenses and Time
- Development Needs
- Training Details
- Skills Inventory
- Reviews
- Objectives
- Documents
- Personal Development
- Plan
- Custom Data

► Reports

► Vacancies

► Training

Details

Surname: Adam

Forenames: Richard Philip

Known As: Richard

Honours:

Initials: R P

Title: Mr


Former Name:

Home Telephone No: 0208 642 6513

Mobile Phone No: 07968 119905

Home Email Address: radam@tiscali.co.uk

Home Fax No: 0208 746 8999

Photo: 

Upload Photo

Photo Date: 27/03/2002

Address: 21 The Crescent

Belmont

SUTTON

Surrey

Postcode: SM2 6BP

Update Reset

Powered by Ciphr

Done

start Ciphr Net 2009 - Win... Trusted sites 100% 09:50

Ciphr Net 2009 - Windows Internet Explorer

http://localhost/CiphrNet/default.asp?PageName=Main.asp

File Edit View Favorites Tools Help

Ciphr Net 2009

Computers In Personnel

Time Off Richard Adam

► Organisation

▼ Employee Details

- Personal Details
- Equal Opportunities
- Contact Details
- Bank Details
- Employment Details
- Time Off
- Job and Pay
- Allowances
- Payments
- Expenses and Time
- Development Needs
- Training Details
- Skills Inventory
- Reviews
- Objectives
- Documents
- Personal Development
- Plan
- Custom Data

► Reports

► Vacancies

► Training

Holiday Year Start : 01/Jan/2009

Holiday Year End : 31/Dec/2009

Entitlement : 30

Holiday Taken : 14

Holiday BF : 3

Holiday Left : 19

1 to 10 of 124 Records

Absence Start		Absence End		Absence Reason	Sickness Reason	Days	Hours	Interview Notes
24/Dec/2009	Thursday	31/Dec/2009	Thursday	Holiday		4	29.6	
27/Jul/2009	Monday	07/Aug/2009	Friday	Holiday		10	74	
27/May/2009	Wednesday	27/May/2009	Wednesday	Self cert	Depression	1	7.4	
27/Feb/2009	Friday	27/Feb/2009	Friday	Sick no cert	Back problems	1	7.4	
09/Jan/2009	Friday	09/Jan/2009	Friday	Sick no cert	Colds/influenza	1	7.4	12/Jan/2009
22/Dec/2008	Monday	24/Dec/2008	Wednesday	Holiday		3	22.2	
28/Nov/2008	Friday	28/Nov/2008	Friday	Sick no cert	Muscular pain	1	7.4	01/Dec/2008
03/Nov/2008	Monday	03/Nov/2008	Monday	Sick no cert	Back problems	1	7.4	04/Nov/2008
17/Oct/2008	Friday	17/Oct/2008	Friday	Sick no cert	Ear infection	1	7.4	20/Oct/2008
12/Sep/2008	Friday	12/Sep/2008	Friday	Holiday		1	7.4	

Insert New Record

Employee Number: 10243; Job Title: Distribution Control Manager; Department: Distribution;

Double click to change security settings

start Ciphr Net 2009 - Win... Trusted sites 100% 09:51

Ciphr Net 2009 - Windows Internet Explorer
 http://localhost/CiphrNet/default.asp?PageName=Main.asp

File Edit View Favorites Tools Help

Ciphr Net 2009

Computers In Personnel **Training Details** **Richard Adam**

► Organisation
 ▼ Employee Details
 Personal Details
 Equal Opportunities
 Contact Details
 Bank Details
 Employment Details
 Time Off
 Job and Pay
 Allowances
 Payments
 Expenses and Time
 Development Needs
Training Details
 Skills Inventory
 Reviews
 Objectives
 Documents
 Personal Development
 Plan
 Custom Data

► Reports
 ► Vacancies
 ► Training

1 to 10 of 25 Records

Title	Start Date	Total Days	Department	Total Cost	Currency
Appraisal Skills Course	20/May/2008	1	Distribution	450	
Appraisal Skills Course	07/Jun/2007	1	Distribution	450	
Third part liability in Distribution	15/Jul/2003	1	Distribution	295	Sterling
Protecting your staff at work	08/Apr/2003	2	Distribution	1200	Sterling
Excel - the basics	18/Dec/2002	1	Distribution	350	
Doing business with the Euro zone	11/Jun/2002	1	Distribution	0	Sterling
First Aid Refresher	08/Apr/2002	3	Distribution	0	Sterling
Tachograph Interpretation	06/Dec/2001	1	Distribution	795	
First Aid part 2	05/Jun/2001	4	Distribution	450	
Customer Care Techniques	09/Oct/2000	3	Distribution	800	

Insert New Record

Powered by Ciphr

Employee Number: 10243; Job Title: Distribution Control Manager; Department: Distribution;

start Ciphr Net 2009 - Win... 100% 09:50

Ciphr Net 2009 - Windows Internet Explorer
 http://localhost/CiphrNet/default.asp?PageName=Main.asp

File Edit View Favorites Tools Help

Ciphr Net 2009

Computers In Personnel **Development Needs** **Richard Adam**

► Organisation
 ▼ Employee Details
 Personal Details
 Equal Opportunities
 Contact Details
 Bank Details
 Employment Details
 Time Off
 Job and Pay
 Allowances
 Payments
 Expenses and Time
 Development Needs
Development Needs
 Training Details
 Skills Inventory
 Reviews
 Objectives
 Documents
 Personal Development
 Plan
 Custom Data

► Reports
 ► Vacancies
 ► Training

1 to 10 of 16 Records

Description	Identified	Priority	Target Date	Addressed
First Aid Refresher	16/Jun/2008	Low	15/Jun/2010	
Discipline Procedures	16/Dec/2008	Low	31/Mar/2009	
Appraisal Skills Course	16/Jan/2007	Medium	31/Aug/2007	05/Oct/2007
Investors in people Awareness	16/Jan/2007	Medium	31/Jul/2007	18/Sep/2007
Financial Awareness	15/Apr/2002	Low	01/Feb/2003	21/Oct/2002
Warehouse Management in 2000	12/Oct/2000	Medium	30/Jun/2001	15/Jul/2001
Recruitment and Selection	07/Oct/2000	High	31/Dec/2000	15/Dec/2000
Recruitment & Selection	07/Oct/2000	Medium	31/Dec/2000	14/Feb/2001
Discipline Procedures	07/Jan/1999		07/Jan/1999	17/Aug/1995
Basic Finance	26/Jan/1998	Medium	31/Dec/1998	03/Feb/1999

Insert New Record

Powered by Ciphr

Name: Richard Adam; Job Title: Distribution Control Manager; Department: Distribution;

start Ciphr Net 2009 - Win... 100% 09:50